

Wemmel, 2<sup>nd</sup> June 2006

Concerns :        CoESS  
                      Secretary Generals' meeting  
                      14 September 2006  
                      STOCKHOLM  
                      Hotel "HASSELBACKEN" (Hazeliusbacken 20, Djurgarden, S - 100 55 Stockholm)

TO THE SECRETARY GENERALS (and equivalent) OF ALL COESS MEMBER FEDERATIONS:

Dear all,

AS you might remember, last February we tried to organise a meeting with the Secretary Generals of the CoESS member federations. However, due to a participation interest that was below our expectations, we had to cancel the meeting.

We consider – supported in this by the CoESS Board of Directors – that the need for such a meeting is still present. We would therefore like to make a second attempt, by organising such a meeting in the framework of the 2006 CoESS General Meeting, also to take place in Stockholm on 14 and 15 September 2006.

We therefore invite upon all of you to the **CoESS Secretary General's meeting**, which will take place in **Stockholm on 14 September 2006, from 9h30 – 11h30**, at the Hotel "Hasselbacken" where also the CoESS General Meeting of 14 and 15 September 2006 will take place.

Please find enclosed the agenda of the meeting. As you will see from this agenda, the purpose of the meeting is to discuss a series of practical, administrative and informative issues, with the main objective on improving communication flows within CoESS.

May we ask you to confirm your participation/absence/replacement by filling out the registration form included and to return to our offices by 23<sup>rd</sup> June 2006 at the latest.

Please do not hesitate to contact me if you need further information.

With my best regards,

Hilde De Clerck  
General Secretary

Attachments:        Registration form  
                              Agenda for the meeting